

**SUBJECT:** Nondiscrimination Policy Statement

**Equal Employment Opportunity** 

TO: STAFF

FROM: Anna Douglas Director

An open and equitable personnel system will be established and maintained. Personnel policies, procedures and practices will be designed to prohibit discrimination on the basis of race, color, religious creed, disability, ancestry, national origin, age or sex.

Employment opportunities shall be provided for applicants with disabilities and reasonable accommodation(s) shall be made to meet the physical or limitations of qualified applicants or employees.

Any employee, who believes they have been discriminated against, may file a complaint of discrimination with any of the following.

Little Angels Learning Center Academy LLC 615 Spruce Street Philadelphia, Pa 19106

Department of Public Welfare Bureau of Equal Opportunity Room 223, Health & Welfare Building PO Box 2675 Harrisburg, PA 17105

U.S. Department of health and Human Services Office for civil Rights Suit 372, Public Ledger Bldg. 150 south Independence Mall West Philadelphia, PA 19106-9111 PA Human Relations Commission Philadelphia Regional Office 110 N. 8<sup>th</sup> Street Suite 501 Philadelphia, PA 19107

Commonwealth of Pennsylvania DPW Bureau of Equal Opportunity Southeast Regional Office Suite 5034 801 Market Street Philadelphia, PA 19107